

THE MUNICIPALITY OF LAMBTON SHORES

Report DCS 19-2022

Council Meeting Date: August 9, 2022

TO: Mayor Weber and Members of Council

FROM: Steve McAuley, Chief Administrative Officer
Ashley Farr, Director of Community Services

RE: DCS 19-2022 Grand Bend Community Centre Ad-Hoc Committee Terms of Reference.docx

RECOMMENDATION:

THAT Report DCS 19-2022 regarding the “Grand Bend Community Centre Ad-Hoc Committee Terms of Reference” be received; and

THAT the Terms of Reference for the Grand Bend Community Centre Ad-Hoc Committee be approved; and

THAT staff be directed to begin the recruitment process for members of the public for the committee.

SUMMARY

This report seeks Council approval for a Terms of Reference for the Grand Bend Community Centre Ad-Hoc Committee.

BACKGROUND

At its June 7, 2022 meeting, Council passed the following resolution:

THAT staff prepare a report in consideration of a Grand Bend Community Centre Committee including Terms of Reference.

A draft Terms of Reference is attached for Council approval.

Staff recommends that the committee composition be made of three members of Council and three members of the public, with the Mayor acting as ex-officio. Staff will be assigned as required to support the work of the committee for administrative and technical support and provide general guidance but will be without voting privileges.

Recruitment and appointment of committee members will follow Lambton Shores Recruitment and Appointments to Committees, Advisory Boards and Ad Hoc Committees policy. In accordance with this policy staff will advertise the public positions for 3-4 weeks,

after which the selection committee will review and recommend three candidates for Council approval. Staff expect this recommendation will be presented to Council at the September 27th Council meeting at which time Council could confirm the Council appointments as well. The committee could start their work immediately after that.

As Council is aware, the direction to form this committee was borne out of citizen community group calling themselves the Sunplex Advisory Committee. Staff applaud their efforts to bring this project forward for Council consideration, and the work that went into the local conversations that have taken place. While their work confirmed the local interest in the project, staff are suggesting a wider more fulsome public participation process is required to first understand the wants and needs of the community and surrounding area. Once this is determined, preliminary space requirements, location, as well as capital and operating costs can start to be prepared. With this information, Council would be in a position to direct staff on the next steps for such a project.

In order to complete this work, staff is suggesting that the primary mandate of the committee will be to solicit and hire a consulting firm or firms, following the guidelines set forth in the municipal purchasing policy. The committee will work with the preferred firm to create a feasibility study for a Grand Bend Community Centre that will include a comprehensive community consultation process and work to determine, needs assessment, possible locations and preliminary costing to build and operate the proposed facility.

The committee term will end once the feasibility study is accepted by Council, however, at Council's direction the Committee could remain in place if the decision was made to proceed with an architectural design.

ALTERNATIVES TO CONSIDER

Council may choose to amend the draft Terms of Reference.

RECOMMENDED ACTIONS

The recommendation is to approve the Terms of Reference for the Grand Bend Community Centre Ad-Hoc Committee.

FINANCIAL IMPACT

There is no direct financial impact associated with receiving this report. Funds to hire a consulting firm or firms to complete a feasibility study will be included in the 2023 operational budget.

CONSULTATION

Stephanie Troyer-Boyd, Director of Corporate Services