

## THE MUNICIPALITY OF LAMBTON SHORES

**Report DCS 10-2022**

**Council Meeting Date: March 15, 2022**

**TO:** Mayor Weber and Members of Council  
**FROM:** Ashley Farr, Director of Community Services  
**RE:** Lambton Film and Food Festival

**RECOMMENDATION:**

**THAT** Report DCS 10-2022 regarding the “Lambton Film and Food Festival” be received; and

**THAT** the Lambton Film and Food Festival Committee be granted permission for a temporary road closure of King Street West from Main Street to James Street North from May 26 to May 29, 2022.

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### **SUMMARY**

This report presents Council with an application from the Lambton Film and Food Festival Committee for a temporary road closure of King Street West in Forest to host the annual Lambton Film and Food Festival from May 26 to May 29, 2022.

### **BACKGROUND**

The Community Services Department has received an application for a temporary road closure of King Street West in Forest between James Street North and Main Street. The street closure has been requested by the Lambton Film and Food Festival Committee in order to host a street festival that will include live music, artisan market, food trucks and participation from local businesses during the Film and Food Festival. The road closure is requested from the evening of May 26 to 1:00 p.m. on Sunday, May 29, 2022.

Staff are seeking Council approval for this temporary road closure as the requested area is perceived to be high traffic.

Staff has met with the committee to discuss the event and are satisfied that all safety measures will be put in place in order to safely close the road for the time requested. Further, the Committee has received a letter of support from the Forest BIA in favour of the road closure and event. The letter is attached for Council information. Staff are of the understanding that all local businesses will be invited to participate in the event to some degree.

Staff will continue to communicate with the Committee and provide the necessary equipment to close the road for the event (e.g., barricades). If approved, the Committee will be required to make the necessary public notifications as outlined in *Lambton Shores Policy #082 Temporary Use of a Municipal Road or Right of Way for a Special Event*.

- Provide written notification of the event, including full details, to the OPP, appropriate Fire Department and ambulance service, and furnish the Municipality with a copy of the correspondence.
- Place an ad in the local paper notifying residents of the event, and specifying the hours of the event

The Committee will also be required to provide the Municipality with \$ 2 million liability insurance listing the Municipality as an additional insured as per the policy requirements.

### **ALTERNATIVES TO CONSIDER**

Council may choose to reject the road closure application.

### **RECOMMENDED ACTIONS**

The recommendation is to approve the road closure request as presented by the Lambton Film and Food Festival Committee. The road closure will take place on King Street West between Main Street and James Street North from the evening of May 26 to May 29, 2022.

### **FINANCIAL IMPACT**

There is no direct financial impact associated with this request. In-kind support for the event has been granted through the Community Grant Program.

### **CONSULTATION**

Lambton Film and Food Festival Committee  
Lawrence Swift, Chief, Fire, Protection and Emergency Services  
Nick Verhoeven, Director of Public Works

Attached:

1. Letter of Support, Forest BIA