

THE MUNICIPALITY OF LAMBTON SHORES

Report CL 36-2021

Council Meeting Date: December 21, 2021

TO: Mayor Weber and Members of Council

FROM: Stephanie Troyer-Boyd, Clerk

RE: 2022 Fees and Charges By-Law

RECOMMENDATION:

THAT Report CL 36-2021 “2022 Fees and Charges By-Law” be received; and

THAT the 2022 Fees and Charges By-Law be approved.

SUMMARY

This report proposes the annual update to the Comprehensive Fees and Charges By-Law.

BACKGROUND

Staff have completed a review of the 2021 fees and propose modest changes to some fees and charges to better reflect the cost of providing the service. The Fees and Charges By-Law has seven (7) fee schedules that align with departmental activities as follows: Administration, Building and By-Law, Fire Services, Public Works, Planning & Development, Recreation and Water, Wastewater and Waste.

Administration – The Administration fee schedule contains administrative charges relating to tax and utility accounts, licensing and cemetery fees. Staff have suggested increased fees for rush tax certificates and administrative fees including tax and utility bill reprints, account history and commissioner of oath services. There is no increase proposed in cemetery fees. A fee comparison survey with neighbouring municipalities was reviewed and Lambton Shores’ cemetery fees and charges are in range with those comparators.

Building and By-Law – There have been no significant changes proposed to building fees as a full review of building fees was completed in 2020. There have been new fees added to by-law enforcement for investigations. There are no significant changes proposed to paid parking in Grand Bend; the only change in parking rates is all paid parking lots will have the same rate.

Fire Services – no significant fee changes are proposed for Fire Services in 2022.

Community Services – no significant fee changes are proposed for Community Services in 2022.

Planning and Development - A full review of Planning and Development fees was completed in 2020. Staff have recommended a change in the fee for removal of “H” Holding Designation and amendments to site plan agreements to more accurately reflect the cost to process these applications.

Recreation – As a result of the comprehensive recreation fee review completed in 2017, annual fee increases of 2% was approved for 2018-2022. The 2% increase has been included in the proposed fee schedule. The Sports Use fee has been added to the fee schedule for Thomas Hall in accordance with Council direction.

Water, Wastewater and Waste – no significant fee changes are proposed for Water, Wastewater and Waste in 2022.

ALTERNATIVES TO CONSIDER

There are no alternatives to consider.

RECOMMENDED ACTIONS

It is recommended that the 2022 Fees and Charges By-Law be approved.

FINANCIAL IMPACT

The recommended fees are developed to cover the cost of the providing the service. Any financial impact will be additional or increased revenue.

CONSULTATION

Senior Management Team