

## THE MUNICIPALITY OF LAMBTON SHORES

**Report CL 34-2021**

**Council Meeting Date: December 21, 2021**

**TO:** Mayor Weber and Members of Council

**FROM:** Stephanie Troyer-Boyd, Clerk

**RE:** 2022 Municipal Election – Voting Services Provider

**RECOMMENDATION:**

**THAT** the report regarding the 2022 Municipal Election - Voting Services Provider be received; and

**THAT** the proposal submitted by ScytI Canada in the amount of \$32,254.66 including non-rebateable HST for municipal election services be approved; and

**THAT** the Mayor and Clerk be authorized to sign the necessary agreements.

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### **SUMMARY**

This report provides Council with the results of the request for proposal (RFP) for the Voting Services Provider (telephone and internet) for the 2022 Municipal Election.

### **BACKGROUND**

As Council is aware, the Municipal Elections Act, 1996 (MEA) permits municipalities to adopt alternative voting methods. At the May 25, 2021 Council meeting, Council considered and approved the following resolution:

THAT internet/telephone voting be used as an alternative voting method in the 2022 municipal election; and

THAT staff be authorized to participate in a joint request for proposals for an internet voting service provider with other local municipalities in Lambton County for the 2022 Municipal Election.

In accordance with the direction received on May 25, 2021, a joint RFP was developed cooperatively with seven Lambton County municipalities and issued by Sarnia's Procurement and Risk Management department on July 27, 2021.

Three (3) proposals were received and evaluated collectively by the seven partner municipalities following the evaluation guidelines. Two (2) companies met the required

scores to continue to the presentation and interview process. Throughout the evaluation, representatives of the City of Sarnia's IT department were included to ensure the proponents possess the required security measures and plans to ensure a reliable and safe voting platform. A high regard for the security of the solution and services was considered and weighted higher through the evaluation process. ScytI Canada was able to demonstrate the highest level of overall security meeting established international standards and provided reports as requested through the procurement process.

The final evaluations have been completed by the evaluation team and the financial portion calculated as per RFP requirements as follows:

<b>Proponent</b>	<b>Technical and Presentation Score</b>	<b>Financial score</b>	<b>Total</b>	<b>Total Financial Costs including non-rebateable HST</b>
<b>Dominion Voting Systems Corp.</b>	422	n/a	n/a	n/a
<b>ScytI Canada</b>	675	145	820	\$313,389.00
<b>Voatz Inc.</b>	575	200	775	\$227,134.76

A minimum technical threshold was required to be considered for financial considerations and next steps. Submission from Dominion Voting Systems Corp. did not meet the technical threshold and was disqualified from further consideration.

### **ALTERNATIVES TO CONSIDER**

No alternatives have been considered.

### **RECOMMENDED ACTIONS**

Staff recommends that the contract for telephone and internet voting services be awarded to ScytI Canada.

### **FINANCIAL IMPACT**

The municipality contributes annually to an election reserve account so that a total of \$40,000 will be available to support the municipal election in 2022. The total cost of services as proposed for Lambton Shores is \$32,254.66 including non-rebateable HST.

### **CONSULTATION**

Lambton County Clerks