

THE MUNICIPALITY OF LAMBTON SHORES

Report DCS 10-2025

Council Meeting Date: March 18, 2025

TO: Mayor Cook and Members of Council
FROM: Ashley Farr, Director of Community Services
RE: Community Services Tractor Replacement

RECOMMENDATION:

THAT Report DCS 10-2025 regarding the “Community Services Tractor Replacement” be received; and

THAT additional funds in an amount of \$ 6,000 for the purchase of the tractor be funded from the Rolling Stock Reserve Fund.

SUMMARY

This report presents Council with information on a replacement tractor for the Community Services Department and seeks Council approval for additional funding to complete the purchase.

BACKGROUND

The 2025 Capital Budget included \$35,000 to replace a tractor utilized in the Community Services Department. The unit being replaced has been used for ball diamond maintenance in the past but is too large to effectively complete this task. The limitations of the existing equipment have resulted in staff needing to float the necessary equipment to various areas, which takes up staff time, is costly on fuel, and limits the ability to efficiently maintain the ball diamonds.

The new tractor proposed will be stationed at the Legacy Recreation Centre. The existing unit will be disposed of through sale on govdeals.com, which is a standard practice for asset disposal.

Staff budgeted \$35,000 based on historical estimates for this type of equipment, and have received four estimates from various suppliers for similar equipment that is available on the lot, all of which exceed the budgeted amount:

| Bidder Name | Bid Submission Before Tax | Net Cost to Lambton Shores |
|---------------------------------------|--------------------------------------|---------------------------------------|
| Oliveira Equipment – Kioti | \$38,291.00 | \$38,964.92 |
| Southpoint Equipment – Kubota | \$39,979.00 | \$40,682.63 |
| Podlinsky Equipment Ltd. – John Deere | \$46,300.00 | \$47,114.88 |
| Delta Power Equipment Ltd. – Yanmar | \$50,850.00 | \$51,744.96 |

In accordance with the Municipality’s purchasing policy, the project must be awarded by Council because the quoted amounts exceed the budget available. Staff are recommending award to Oliveira Equipment for the price of \$38,964.92.

Staff have requested quotes from local farm equipment dealers for equipment that is currently in stock and on the lot. At the time of writing this report, Oliveria Equipment has the tractor in stock, however it is possible that the unit could be sold by the time Council approval is received. As such, staff are requesting additional funds be added to the budget to provide flexibility to award to the next lowest bidder if the preferred unit is no longer available.

ALTERNATIVES TO CONSIDER

There are no alternatives presented. Quotations for this equipment were requested in keeping with the Municipality’s Purchasing Policy to ensure the Municipality is receiving competitive prices for the purchase.

RECOMMENDED ACTIONS

The recommendation is to increase the budget for the tractor by \$6,000 to be funded from the Rolling Stock Reserve Fund to provide flexibility to purchase a tractor that is in stock and based on the provided quotes.

FINANCIAL IMPACT

The 2025 capital budget included \$35,000 for this purchase. Additional funding up to \$6,000 is required to complete this purchase. Staff recommends that the additional amount be funded from the Rolling Stock Reserve Fund.

CONSULTATION

Trevor Sanderson, Manager of Parks and Facilities
 Rebecca Clothier, Director of Financial Services