

Presentation to Municipality of Lambton Shores Council



The Opportunity for a New Grand Bend Library

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Outline

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 - Co-location of Grand Bend Library at Grand Bend Public School
- ARUPLO Guidelines & Joint Library Facilities Review
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- Next Steps



Division of Responsibilities Agreement

Approved by Lambton County Council September 14, 1989

Municipal responsibilities:

- Provision of a suitable building or facility for the branch.
- Any capital improvements to the building.
- Insurance on the building.
- Exterior maintenance such as landscaping, grass cutting, snow removal, etc.
- Security of the building.
- Utilities such as heat, water, electricity.
- Plumbing and electrical work.
- Repairs to furnaces and air conditioners.
- Renovations such as reflooring and repainting.
- Payment of the annual library levy as approved by County Council.



Division of Responsibilities Agreement

Lambton County Responsibilities:

- Staff wages, benefits, travel expenses and training.
- Library materials such as books and magazines, the selecting, ordering, processing and organizing of these materials so they are accessible to the branch libraries; the rotation of materials from branch to branch.
- Library furniture and equipment and the maintenance of these.
- Telephones in each branch, office supplies, postage, fire extinguishers, signage, petty cash.
- Van delivery service to and from branches.
- Janitorial work in the branches.
- Operation and maintenance of Headquarters facility.
- Programs such as children's storyhours.
- Insurance on all contents and exhibits in the branches and Headquarters.
- Local history collection for the County of Lambton.
- Minor repairs to branches such as changing light bulbs, fixing door locks, etc.



Co-location of Grand Bend Library at Grand Bend Public School

- Discussions began in 2001 between the County of Lambton, and representatives of a community committee in Grand Bend to locate a public library inside a new elementary school.
- Grand Bend Library opened in the fall of 2003.
- The Library serves as both a school library and a public library.



ARUPLO Guidelines & Joint Library Facilities Review

- The Administrators of Rural and Urban Public Libraries of Ontario (ARUPLO) of which Lambton County Library is a member, published their 4th Edition, “*Guidelines for Rural / Urban Public Library Systems*” in 2023.
- The Guidelines are a developmental tool for rural and urban and county libraries and are expressed as targets for a library to provide an appropriate level of service for its community.



ARUPLO Guidelines & Joint Library Facilities Review

- The Guidelines provide targets for the following areas:
 - Catchment area / population served
 - Facility Sizes
 - Space allocation by function
 - Location
 - Hours of Operation
 - Staffing levels, credentials and training requirements
 - Collection sizes
 - User seating
 - Technology



ARUPLO Guidelines & Joint Library Facilities Review

- January 18, 2023, Lambton County Council approved the Joint Library Facilities Review, which calls for Lambton County Library to:
 - Offer 0.7 square feet of library space per capita across the County
 - Adopt ARUPLO's classification system
 - Develop a Facility Standards Policy that defines the minimum standards for the design, amenities and upkeep of buildings occupied by Lambton County Library, and
 - Evaluate individual library sites against policy directives.



Current Status: Grand Bend Library

- Total Floor Area: 4,000
- Catchment Population Served: 3,292
- Catchment Borders:
 - South-west: Greenway Road
 - West: Lake Huron
 - North: Huron County Boundary Line
 - East: Huron County Boundary Line
- Library Card Holders: 1,609
- 2023 Circulation: 27,740
- Internet / Computer Use: 969
- Library Programs: 170
- Program Attendance: 846
- Weekly Visits: 470 visits during 2024 Annual Survey Week



Opportunities to Achieve Targets in New Facility

- Increased square footage which will permit improved study / private meeting space, dedicated maker space, and flexible options for program space.
- Increased square footage will also help the County of Lambton achieve its goal of adding over 9,000 square feet of library space system-wide by 2031 to meet forecasted population increases, and to ensure 0.7 square feet of library space per capita.
- The incorporation of present-day accessibility standards, including barrier free washrooms, an accessible service point and shelving designed for accessible use.
- Improvements to facility signage incorporating library and municipal branding.
- Improvements to furnishings, including shelving, which have reached end of lifecycle.
- The availability of dedicated storage space for carts, bins, program supplies, oversize equipment and items for the collection.



Next Steps

- Report to Lambton County Council via its January 15, 2025 Committee of the Whole meeting, confirming support for the relocation of Grand Bend Library, should the Municipality proceed with the construction of a new facility.
- Continued collaboration with representatives of the Municipality and LKDSB to support project investigation and implementation.

