

## THE MUNICIPALITY OF LAMBTON SHORES

Report DCS 18-2024

Council Meeting Date: May 14, 2024

**TO:** Mayor Cook and Members of Council  
**FROM:** Ashley Farr, Director of Community Services  
**RE:** Legacy Recreation Centre Concession Operating Agreement

**RECOMMENDATION:**

**THAT** Report DCS 18-2024 regarding the “Legacy Recreation Centre Concession Operating Agreement” be received; and

**THAT** the agreement between the Municipality and the Thedford Optimist Club for the Legacy Recreation Centre Concession operations be approved for a three-year term; and

**THAT** the by-law authorizing the execution of the agreement be approved.

---

**SUMMARY**

This report provides Council with an update on the Legacy Recreation Centre concession operations and seeks Council approval to lease the concession to the Optimist Club of Thedford for a three-year term with an option to renew subject to the approval of both parties

**BACKGROUND**

At its November 7, 2023 meeting, Council passed the following resolution:

*THAT Report DCS 27-2023 regarding the “Legacy Recreation Centre Concession Operating Agreement” be received; and*

*THAT the agreement between the Municipality and the Optimist Club of Thedford for the Legacy Recreation Centre Concession operations be approved for a one-year term; and*

*THAT the by-law authorizing the execution of the agreement be approved.*

The Optimist Club indicated that the overall operation was successful during the 2023/2024 ice season and wishes to enter into another agreement for a three-year term. Staff are supportive of the term extension.

Consistent with previous leases, staff recommends a \$1.00 licence fee as the concession operation will serve as a fundraiser for the Optimist Club. The concession will be operated by volunteers and any profits raised through the concession operation will be reinvested into the community. The Club will be required to provide an end-of-season financial report, showing revenues and expenditures for the concession operations.

The Optimist Club is required to consult with Lambton Public Health for safe food handling practices and will provide the Municipality with insurance coverage in the amount of \$2 million. The Club is responsible for setting operational hours of the concession and will work with existing users to determine operational hours and coverage for special events. Staff will provide the Club with a facility schedule for regular and special events occurring in the facility throughout the season.

The equipment currently located in the concession will continue to be owned by the Municipality, however, is being provided to the Club in as is condition. Equipment will be inspected and serviced, if necessary, prior to the concession start-up.

### **ALTERNATIVES TO CONSIDER**

There are no alternatives presented.

### **RECOMMENDED ACTIONS**

It is recommended that the Agreement with the Thedford Optimist Club for the operation of the Legacy Recreation Centre concession be approved.

### **FINANCIAL IMPACT**

Although the lease agreement does not generate revenue for the Municipality, the concession service will be maintained without an operational deficit to the Municipality.

The cost of utilities will remain the responsibility of the Municipality as the concession utilities are not metered independent from the rest of the facility.

### **CONSULTATION**

Thedford Optimist Club  
Trevor Sanderson, Parks and Facilities Manager